



April 30 – July 21

Contact Greg Thompson, 270 723 9245 or ythc.greg@gmail.com

AUDITIONS

To audition for this production of *Matilda*, **you must be a current, paid member** of the Youth Theatre of Hardin County. Hardin County residents from grades 6 through 12 are eligible to join for an annual membership fee of \$75. Membership ensures coverage by liability insurance and is required to participate in workshops, auditions, and performances.

Auditions will be in the Hardin County Schools Performing Arts Center at John Hardin HS
Friday, April 26, 2024 from 5:00 PM to 9:00 PM
Saturday, April 27, 2024 from 11:00 AM to 3:00 PM

You may audition on one of the two days, NOT BOTH.

- **You MUST have a completed and signed Audition Packet before you can enter Auditions.**

The packet consists of:

1. an **Audition Form**,
2. a **Calendar** of previous commitments, conflicts, etc.,
3. a **Contract/Release Form**,
4. a **Rules, Regulation & Guidelines Form** (included in the downloadable contract) and
5. a **Medical Release Form**.

All forms must be *completely filled out*, including a copy of insurance card, name and phone of physician, parent or guardian contact information, signatures, etc.

Packets are found at <https://ythcky.org> We will have printed copies at Auditions.

- **You MUST stay for the FULL 4 hours.** Breaks will be given. Feel free to bring a snack for break.
- **You MUST *arrive* and *depart* on time.**
- **EVERYONE MUST** complete a singing, dancing *and* acting audition to be considered for casting.
- These are the **ONLY** days and times auditions will be held this season. Address any conflicts to the YTHC Board *prior to the audition dates*.
- **Call-Backs** (if needed) will be *Sunday*, April 28 at 3:00 PM. You will be notified Saturday evening.

The Audition will consist of:

1. Singing a portion of a selection from *Matilda*. (Music & accompaniment provided.)
2. A selected reading from the script. (Selected readings will be provided.)
3. A dance consisting of ballet, jazz, tap, and musical theatre dance steps.
(*If you have dance shoes, bring them... but DO NOT buy dance shoes just for this audition.*)

The selected music, reading, and dance steps will be taught the day of the audition.

Wear clothing & footwear that do not restrict your singing, dancing, or performing ability!

SELECTION PROCESS

Absolute casting requirements: You must...

... be a current member of the Youth Theatre of Hardin County

... have submitted complete copies of all forms in the Audition Packet, signed as requested

... be available for all rehearsals, promotions, costume parade, performances, etc. *

CAST MEMBER AVAILABILITY

- Cast Members are expected to attend all rehearsals and performances.
- If you have prior commitments or conflicts (*school activities, after school activities, vacations, mission trips, recitals, doctor appointments, etc.*) that will result in an **absence, late arrival or early departure**, it is imperative that **all** such conflicts are listed on the attached calendar and included in your Audition Packet.
- **Once rehearsals begin, scheduling conflicts that arise that were not in your Audition Packet must be addressed to the production manager as soon as you are aware of it. (All absences, late arrivals or early departures MUST be approved by a production manager prior to the event.)**
- If unanticipated events force a change the rehearsal schedule, updates will be distributed AS SOON AS POSSIBLE. For example, there may be weekend rehearsals.
- ALL performers **MUST** be present **for all rehearsals, promotional events, costume parade and performances from June 24 through July 21**. Any request for an exception to this rule must be submitted in writing to the executive board as soon as you become aware of the conflict, but no later than 2 weeks in advance of the absence.
 - Public Performances: 7:00 PM July 12, 13, 19, 20; 3:00 PM on July 14 and 21.
 - Parent's Night Performance: July 11, for **immediate** family members **ONLY**.
 - Costume "Parade": Saturday, July 6 from 11:00 AM to 3:00 PM. This is not an actual "parade" but a time when the production staff sees each actor in each costume that is worn in the production.
 - Performers must be available to help with the dismantling of the set (known as strike) and general clean up. This will take place on Sunday, July 21 following the show. More details later.

ARTISTIC ABILITY

- Ability to act, sing, move, dance, and take direction.
- Overall expressiveness, poise, experience, dependability, and dedication.

FINAL CAST LIST

- You will receive audition results via email shortly after Auditions. You then have **three days** to reply via email of either your acceptance or refusal of the role you were offered. Do NOT wait until the last minute.

We do our best to cast as many qualified auditionees as possible. However, the director, in cooperation with the YTHC executive board and artistic staff, ultimately determines the cast size and roles offered.

Other casting considerations:

- Safety of cast, staff, crew, and audience
- The size of the cast the script and story will allow
- The capacity of the stage, set, and back stage areas
- The number of costumes and costume changes
- The availability of qualified chaperones

YOUR INFORMATION

We use the Personal Information you provide only for communication between our staff and members,

insurance coverage, publicity (member names only), and medical emergencies that require emergency room visits. By becoming a member, you agree to the collection and use of requested information in accordance with this policy. The security of your information is important to us.

Members of YTHC are asked to provide certain personal information that can be used to contact or identify them, such as name, address, phone number, and email address. Occasionally photographs or video of members will appear in published stories or announcements (on our website, social media, show program, or local news publications) may be accompanied by their names and schools.

YTHC Staff requires the use of the **Remind** app (for phone or computer) to contact cast members and parents/guardians, to coordinate activities, or to announce schedule changes and upcoming events.

CAST PARTIES

The following are the **ONLY** activities, other than rehearsals and performances, which will be chaperoned by adult members of the YTHC Board of Directors. These activities are for **Cast and Crew Members ONLY!** Contact Greg Thompson (270) 723 9245, ythc.greg@gmail.com if you have any questions.

OPENING NIGHT PARTY: Friday, July 12, from the end of the show until 11:30 PM at John Hardin High School.

STRIKE PARTY: Sunday, July 21, from the end of strike until 9:30 PM. *Location to be announced.*

POOL PARTY: Sponsored by YTHC if a pool location is available. *Date and location to be announced.*

HOT DOG ROAST: Sponsored by YTHC in the fall. *Date and location to be announced.*

PIZZA PARTY: After the first of the year, in preparation for our next show. *Date and location to be announced.*

TRANSPORTATION

Performers **MUST**

- leave the rehearsal / performance area **promptly** at the end of the rehearsal / performance.
- arrange their own **prompt** transportation to and from all rehearsals and performances.
- have written permission from a parent or guardian to ride in another person's vehicle.
- arrive **NO MORE THAN 15 minutes** prior to the scheduled "call" time of the rehearsal / performance.

When We Start On Time, We End On Time!

To be early is to be on time.

To be on time is to be late.

To be late is to be left behind!

-- Andy Zagar

EXPENSES

MEMBERSHIP: Each YTHC cast & crew member **MUST** pay a yearly \$75 Membership Fee. The membership fee covers the cost of your Workshop T-shirt (and Show T-shirts for cast and crew), and covers you under the YTHC insurance policy. The fee **MUST** be paid in order to participate in any YTHC activities.

Make checks payable to: Youth Theatre of Hardin County.

PERSONAL ITEMS: Cast members may be asked to purchase personal items such as dance shoes, tights, dance trunks, and undergarments. **Do not purchase ANY of these items unless** you are directed to do so by a member of the production staff. YTHC will provide most other show costuming.

Matilda T-SHIRTS for family & friends: Show T-Shirt Order Forms will be made available after the first rehearsal to any family or friends wishing to purchase a YTHC Show T-Shirt.

SHOW T-SHIRTS: Performers will receive a *Matilda* T-shirt.

FUNDRAISING / SPONSORSHIPS: Each performer **MUST** obtain a minimum of \$125 worth of sponsorship to defray production expenses. The sponsorship program is also one of the ways that we promote the YTHC to the community by personally contacting individuals and businesses.

As of Friday, June 28, 2024 (when sponsorships are due), all that meet the goal of \$125 in sponsorships will receive a FREE YTHC *Matilda* lapel pin and an invitation to **SPECIAL social events**.

SCRIPTS & SCORES: Performers are responsible for all scores and scripts given to them by the production staff. Performers **MUST** bring their scripts and scores to **ALL** rehearsals. Performers **MUST** return **ALL RENTED** scripts and scores to Greg Thompson by Opening Night **completely erased** and in **GOOD** condition, or pay the price of replacement. Price of Replacement is \$50 each.

TICKETS: Adults: \$18.25, Seniors/Students/Military: \$13.00, Children (10 and under): \$7.00. All tickets are sold by the PAC (prices include a mandatory processing fee). Tickets may also be purchased for a reduced fee by cast member's family – details will be distributed during rehearsal.



Matilda

Cast & Crew Contract

RULES, REGULATIONS & GUIDELINES

Required Signatures (found on the following page) confirming your agreement with these rules, regulations, and guidelines **MUST** be returned with your Audition Packet at your Audition.

PROPER REHEARSAL CLOTHING: DO NOT wear clothing or footwear that restrict your ability to sing, dance or perform! This includes, but is not limited to, sandals, tight tops and pants/jeans, shorts that are TOO short and/or TOO tight, crop tops, and tube tops. Anyone not wearing proper clothing will sit out the rehearsal and WILL NOT be staged or choreographed into the scene or dance number.

FEATURED DANCERS & PERFORMERS who have dance shoes **MUST** wear them as directed by the director and choreographer. (Ballet, pointe, jazz, & tap shoes etc.)

HAIR: Males & Females **MUST** have hair pulled out of the face for rehearsals & performances.

DO NOT BRING VALUABLES to rehearsals or performances. Hardin County Schools, its personnel, and YTHC will not be responsible for any lost or stolen items. For security reasons please allow a production/stage manager to hold all car keys, wallets, purses, cell phones, etc. during rehearsals & performances.

NO VISITORS -- FOR SECURITY REASONS, only current cast, staff, board members, and crew members will be permitted in the school building and theater during rehearsals **or back stage before, during and after performances. THIS RULE WILL BE STRICTLY ENFORCED**

GROUNDINGS FOR EXPULSION:

Behavior unbecoming a YTHC member, such as:

- Damaging, defacing, or stealing Hardin County Schools, Youth Theatre of Hardin County, and/or personal property.
- Failure to follow established YTHC rules & regulations or directives by a production staff member.
- An excess of missed rehearsals, late arrivals, or early departures. (See Availability.)
- Unavailable for July rehearsal or performances. (See Availability.)
- Changing physical appearance after being cast in show without permission of production staff, including but not limited to: haircuts, styles, & color; body piercing; and tattoos.
- The use or possession of any alcohol, tobacco product, weapon, or controlled substance.
- Leaving the rehearsal, performance, building and/or designated areas without permission of the production staff.

DRESSING ROOMS, CLASSROOMS, CAFETERIA, GREEN ROOM, BACKSTAGE AND AUDITORIUM AREAS ARE TO BE KEPT CLEAN & ORDERLY AT ALL TIMES.

FOOD & DRINK will be permitted in designated areas **ONLY!** Food & Drink will **never** be permitted on stage, in the auditorium area, dressing rooms or any time actors are in costume.

COSTUMES and personal clothing are always to be hung up when not in use. (i.e. after costume change).

Production staff have the authority to take possession of **CELL PHONES** at their discretion. Phones should be off or on mute.

If you have business with the production staff (i.e. purchase tickets, hand in money etc.) see a staff member.

UNEXCUSED OR EXCESSIVE ABSENCE, TARDINESS OR EARLY DEPARTURE may result in the cast member being removed from the scene or production number that is being set during that time *and the possibility of not being cast in future productions.*

Props & Costumes are not toys and should only be touched by the assigned performer during rehearsal or performance.

PUBLIC DISPLAYS OF AFFECTION WILL NOT BE TOLERATED!



Matilda

Cast & Crew Contract

Please sign below and return this sheet with your Publicity Release Form, Medical Release Form, and Conflict Calendar when you attend your Audition.

I have read all **RULES, REGULATIONS & GUIDELINES**,
and agree to follow them as a cast member / parent

Signature of Auditionee

Date

Signature of Parent/Guardian

Date